

# DIGITAL INITIATIVES AT THE NATIONAL ARCHIVES OF THE PHILIPPINES



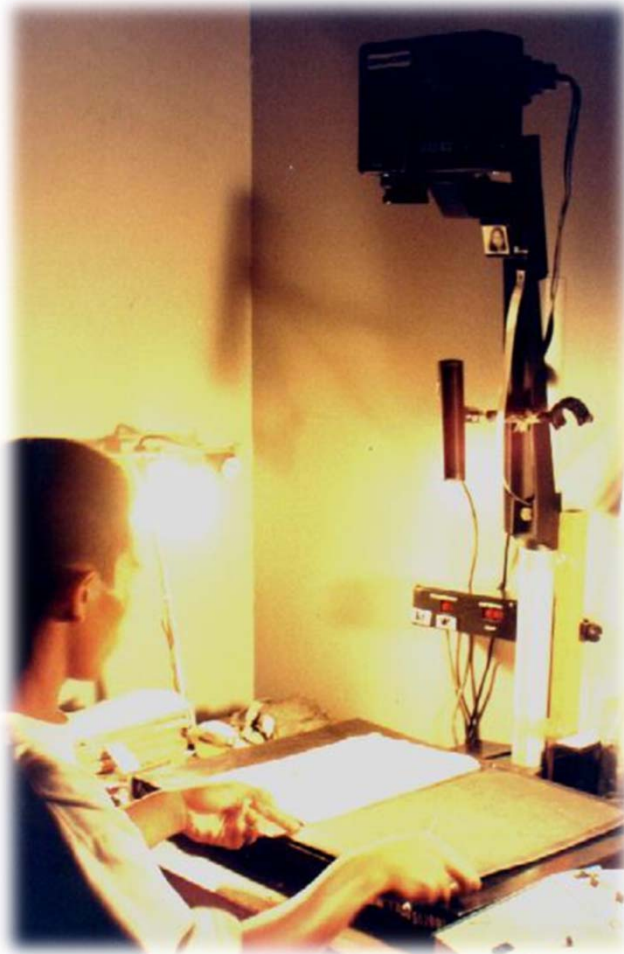
# I. DIGITIZATION OF SPANISH RECORDS COLLECTION

## A. Digitization and Conversion of Spanish Records Holdings



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- ❖ 1968 – first microfilming project was undertaken by NAP
- ❖ 1993-2000 – 60% of the Spanish Records Collection were microfilmed by the Spanish Government
- ❖ 2000 – digitization of two (2) records series from the Spanish Records Collection
- ❖ 2001-present – continuous digitization of Spanish Records
- ❖ 2013 – conversion of microfilm images to digital images





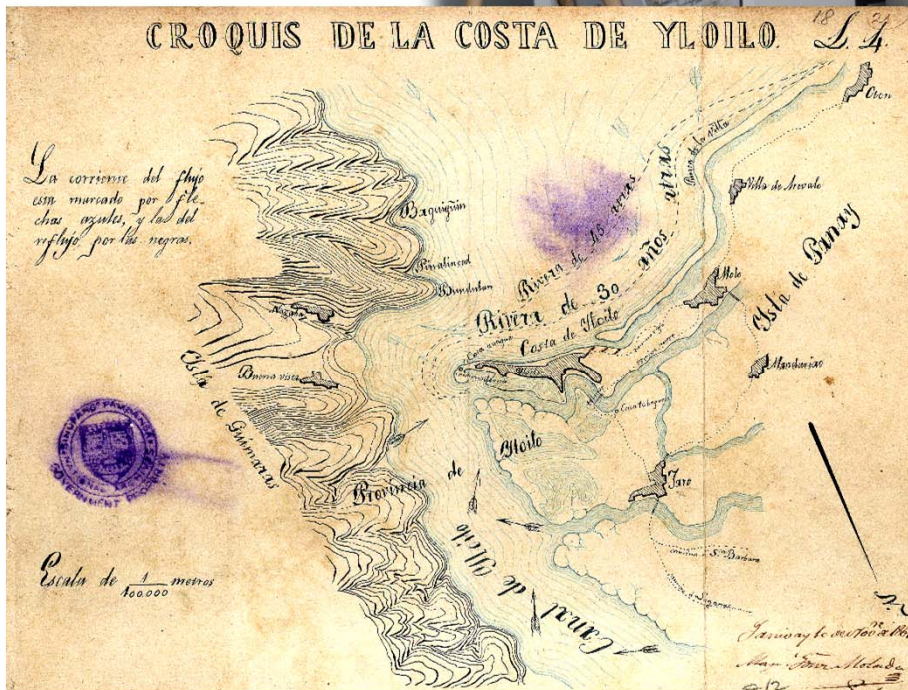
## I. DIGITIZATION OF SPANISH RECORDS COLLECTION

### B. Scanning of Original Spanish Records requested at the Reading Room



# I. DIGITIZATION OF SPANISH RECORDS COLLECTION

## C. Exhibits using Digital Images



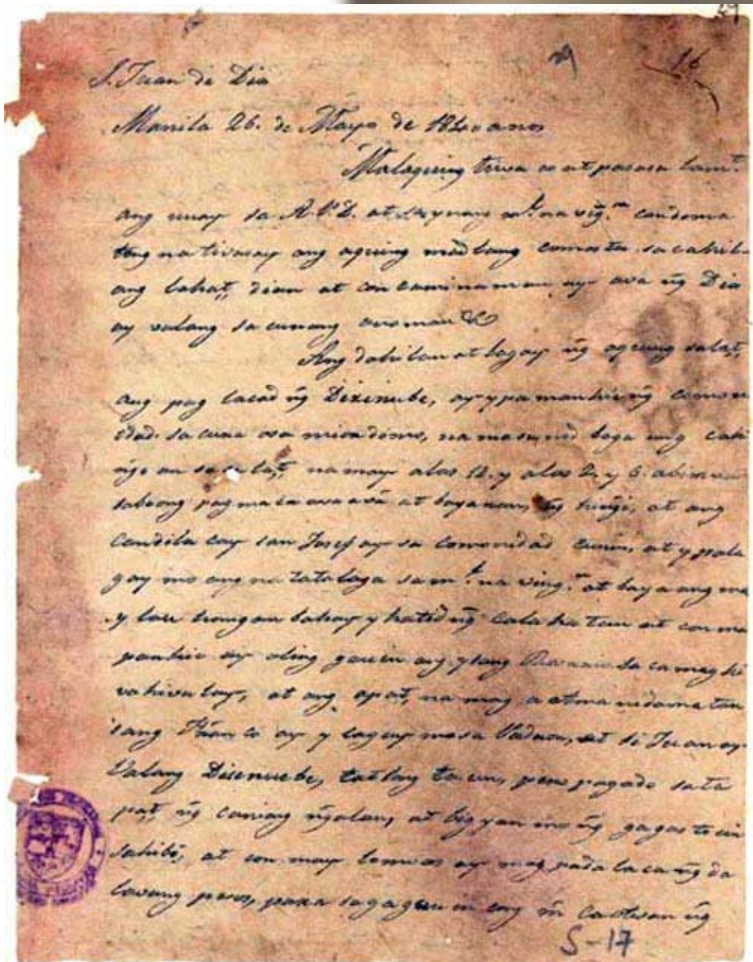


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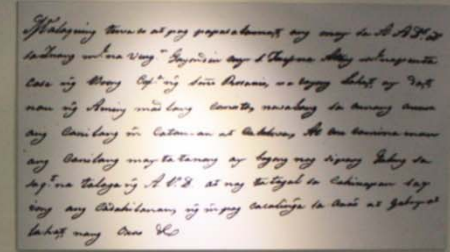
# I. DIGITIZATION OF SPANISH RECORDS COLLECTION



*Juan de Dios*  
*Manila Ob. de Mayo de 1800*  
*Maldonado...*  
*...*



S-17



*Maldonado...*  
*...*



*Florentino...*  
*...*



## II. ARCHIVES OF OTHER GOVERNMENT AGENCIES

- A. National Inventory of Records and Archives
- B. National Archives and Records Management Information System (NARMIS)
- C. Freedom of Information (FOI)





## **D. Possible Historical Collections**

- Agrava Commission
- Aquino Assassination
- Negotiations of US Bases
- Migration to Mindanao Island from other places in the Philippines – 1930s to 1950s
- Modification of School System from Ten (10) years to Twelve (12) years



# III. OTHER DIGITIZATION PROGRAMS

## A. Local Community Archives





### III. OTHER DIGITIZATION PROGRAMS

## B. Records Recovery and Disaster Preparedness



1278

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### National Archives of the Philippines

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**Memorandum Circular No. 001 s. 2014**

**HEADS OF DEPARTMENTS, DIVISIONS AND INSTRUMENTALITIES, NATIONAL GOVERNMENT, LOCAL GOVERNMENT, GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, GOVERNMENT FINANCIAL INSTITUTIONS, CONSTITUTIONAL BODIES, LOCAL GOVERNMENT OFFICIALS, STATE/LOCAL COLLEGES AND UNIVERSITIES, GOVERNMENT OFFICIALS AND WATER DISTRICTS**

**ON RECORDS RECOVERY AND DISPOSAL**

This Circular aims to ensure that all government records are properly handled and recovered after a disaster.

This Memorandum Circular is prepared pursuant to Article II, Sec. 9(i) of Republic Act No. 9470 which authorizes the National Archives of the Philippines (NAP) to establish and implement government-wide counter disaster planning.

**II. Guidelines**

The following are the guidelines to facilitate systematic records recovery after disaster:

- Only undertake work that will not endanger human lives. Proceed only when everything is safe and secured.
- Check existing/remaining records against the agency's inventory of records;
- Vital records must be prioritized for recovery;
- Ensure safe handling in the retrieval of records, relocation destination, transportation arrangements and documentation procedures;
- Salvage operations include packing and removing records from affected areas; digging up of records, securing against theft, water, insect infestation, and other processes;
- Air-dry water damaged records away from sunlight. Do not dry water damaged records under the sun. UV rays from sunlight will cause fading of what is written/printed on paper documents. If electricity is available, use electric fans but don't point these directly at the records.
- Carefully remove dirt and dust using soft brush or other suitable instrument. Do not attempt to separate papers which are stuck together.
- Coordinate with NAP for technical assistance on appropriate restoration. Do not attempt to perform restoration activities on the records without first consulting NAP. This may unintentionally do more damage to the records.
- Non-paper materials such as photographic, magnetic and other electronic media require specialized techniques of restoration. Please coordinate with NAP for possible rehabilitation measures.
- Documentation including photography of all procedures must be made for reporting purposes.



## **C. Possible Digitization of Unpublished Works of National Artists and Cultural Scholars**

### **★ National Artists**

- **Jose Maria Zaragoza (Architecture)**
- **Alicia Reyes (Dance)**
- **Virgilio Almario (Literature)**

### **★ Cultural Scholars**

- **Dr. David B. Baradas (Cordillera Groups)**
- **Dr. Santiago Pilar**





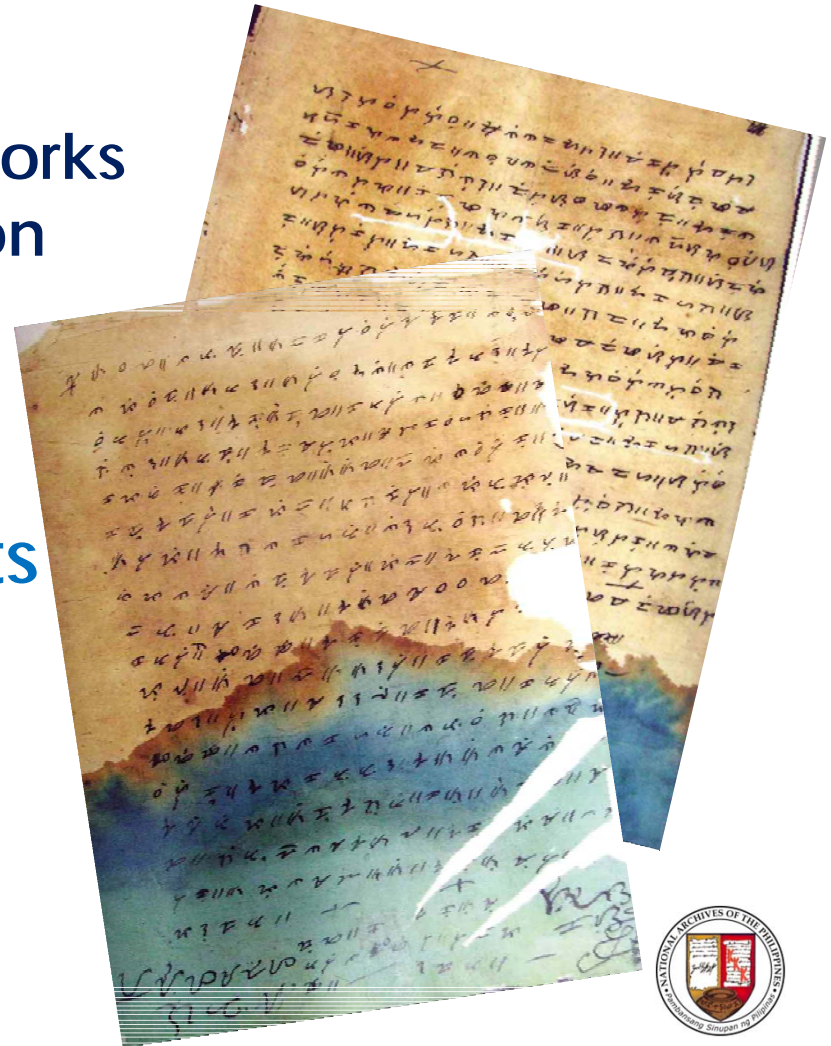
### III. OTHER DIGITIZATION PROGRAMS

#### D. Declaration of Archival National Cultural Treasure (NCT)

- ❑ Department of Public Works and Highways Collection
- ❑ Archdiocese of Nueva Segovia Collection

#### E. Other Proposed Projects

- ❖ Digitization of Private Collections
- ❖ Photograph Archives





# MAAYOS NA MGA TALAAN SERBISYO SA BAYAN